

The City Commission of the City of Canyon met at 4:30 pm in the City Commission Chambers of the Civic Complex. Mayor Gary Hinders presided over the meeting with the following Commissioners in attendance, Mayor Pro-Tem Cody Jones, Paul Lyons, Robyn Cranmer and Commissioner Danny Potter.

Also present were the following City Staff: City Manager Joe Price, Assistant City Manager Jon Behrens, HR Director Hector Mendoza, Assistant Director of Public Works Chris Enriquez, Planning and Development Director Lucas Raley, Assistant Planning and Development Director Craig Brown, Economic Development Director Stephanie Tucker, Finance Director Joel Wright, Purchasing Manager Beau Boyer, Chief of Police Steven Brush, Police Captain Matt Coggins, Fire Chief Dennis Gwyn, Assistant Fire Chief Vince Whitfill, Parks Director Brian Noel, Wastewater Superintendent John Poole, Water Superintendent Eric Whitten, and City Attorney Chuck Hester.

Item 1. Call to Order.

Mayor Hinders called the meeting to order at 4:38 pm.

Item 2. Invocation.

Commissioner Potter gave the invocation.

Item 3. Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Pro-Tem Jones.

Item 4. Approval of the Minutes of the Meeting of July 20, 2023.

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Cranmer to approve the minutes of July 20, 2023 as presented. Motion carried unanimously.

Item 5. Approval of the Minutes of the Meeting of July 21, 2023.

Mayor Pro-Tem Jones moved, duly seconded by Commissioner Potter to approve the minutes of July 21, 2023 as presented. Motion carried unanimously.

Item 6. Public Comment – Comments from Interested Citizens

No comments were made.

Item 7. Consider and Take Appropriate Action on Contract with Freese and Nichols for Engineering Services of Crestview Estates.

City Manager Joe Price and Assistant City Manager Jon Behrens presented a contract with Freese and Nichols for engineering and consultation services for the development of Crestview Estates. Mr. Behrens stated scoring was done using the City of Amarillo's RFQ No. 05-23 to select a qualified consultant from the pool established by the existing list from the City of Amarillo to meet the needs

specific to Canyon and the development of Crestview Estates. Mr. Behrens provided the top 5 evaluated vendors and scores of each:

- Freese & Nichols 88.0
- Kimley-Horn 75.0
- Parkhill 74.5
- Halff Associates 73.5
- Jacobs Engineering 71.5

After Discussion, Commissioner Cranmer moved, duly seconded by Mayor Pro-Tem Jones to approve the contract with Freese and Nichols to enter into the professional services agreement for engineering services, consulting services and review services regarding the Crestview Estates Development and to authorize the City Manager to sign on behalf of the City of Canyon. Motion carried with Commissioner Lyons abstaining.

Item 8. Consider and Take Appropriate Action on Temporary On-Street Parking on the South Side of 3rd Avenue from 23rd Street to 22nd Street, Specifically on 2-hour parking from 8AM to 5PM as requested by TxDOT.

City Manager Joe Price presented a request from TxDOT to put 1-hour parking restrictions along the south side of 3rd Avenue to make on-street parking more available for this property. TxDOT has made the request due to the finalization of a sidewalk project along US 87 thru Canyon that is already going to be dealing with parking challenges. The specific area TxDOT is requesting to limit parking has very limited parking spaces and could lose 1-2 spots with the installation of the sidewalks. Mr. Price said city staff had visited with businesses in the affected area including Buffalo Inn and they were agreeable to the limited parking. Mr. Price stated staff proposes temporary parking on the south side of 3rd Avenue from 23rd Street to 22nd Street with 2 hour parking 8AM to 5 PM.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Cranmer to approve temporary on-street parking on the south side of 3rd Avenue from 23rd Street to 22nd Street specifically for 2-hour parking from 8AM to 5PM. Motion carried unanimously.

Item 9. Conduct a Public Hearing and Consider and Take Appropriate Action on Ordinance No. 1183, An Ordinance Making Appropriations for the Support of the City of the City of Canyon for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024; Providing for the Appropriation of an Interest and Sinking Fund to Pay Interest and Principal on the City's Indebtedness; Providing for the Adoption of the Annual budget of the City of Canyon, Texas for the 2023-2024 Fiscal Year; Providing That Expenditures for Said Fiscal year Shall be made in Accordance with Said Budget; Authorizing Specific Budget Adjustment Authority to the City Manager; Providing for the Ratification of Budgeted Appropriation Transfers in the 2023-2024 Fiscal Year; Providing a Repealing Clause; Providing a Savings Clause; and Providing for Publication and an Effective Date.

Finance Director Joel Wright and Purchasing Manager Beau Boyer presented information for the adoption of the 2023-2024 City of Canyon Budget. Mr. Boyer stated that numbers were in question as presented by PRAD and Randall County and it appeared there will be an impact on the budget

as presented. Through discussion, Mr. Price said it would be better to set the budget and make sure all numbers were correct and consider adoption of the budget in another scheduled meeting.

After discussion, Commissioner Cranmer moved to table action on Ordinance No. 1183 for the 2023-2024 City of Canyon Budget. Motion was duly seconded by Mayor Pro-Tem Jones. Motion carried unanimously.

Item 10. Consider and Take Appropriate Action on Proposed Tax Rate and Setting a Public Hearing of the Proposed Tax Rate.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Cranmer to table action on the proposed Tax Rate until the budget was set. Motion carried unanimously.

Item 11. Consider and Take Appropriate Action on Master Schedule of Charges and Fees, Ordinance No. 1184, An Ordinance Amending the City of Canyon, Texas ("CITY") Code of Ordinances, Chapter 37, Master Schedule of Charges and Fees; Providing for the Addition of New and Amendment of Certain Other Fees and Charges; Providing a Repealing Clause; Providing a Severability Clause; For Publication and an Effective Date.

Purchasing Director Beau Boyer presented Ordinance No. 1184 for consideration stating that all fees charged by the City of Canyon are consolidated into one locations making them easier to find. Mr. Boyer said all departments have reviewed their fees and submit requests for change if appropriate.

After discussion, Mayor Pro-Tem Jones moved, duly seconded by Commissioner Potter to adopt Ordinance No. 1184 as presented. Motion carried unanimously.

ORDINANCE NO. 1184
MASTER SCHEDULE OF CHARGES AND FEES
AN ORDINANCE AMENDING THE CITY OF CANYON, TEXAS
("CITY") CODE OF ORDINANCES, CHAPTER 37, MASTER
SCHEDULE OF CHARGES AND FEES; PROVIDING FOR THE
ADDITION OF NEW AND AMENDMENT OF CERTAIN OTHER
FEES AND CHARGES; PROVIDING A REPEALING CLAUSE;
PROVIDING A SEVERABILITY CLAUSE; FOR PUBLICATION
AND AN EFFECTIVE DATE.

Item 12. Executive Session Pursuant to §551.071 Consultation with Attorney, §551.074 Personnel Matters (City Manager Paternity Leave), §551.072 Deliberation Regarding Real Property, and §551.087 Deliberation Regarding Economic Development Negotiations.

Mayor Hinders indicated the City Commission would adjourn into Executive Session at 5:58 pm.

Item 13. Consider and Take Appropriate Action on Items Discussed in Executive Session.

Upon returning from Executive Session at 6:35 pm, no action was taken.

Item 14. Adjourn.

There being no further business, Mayor Pro-Tem Jones moved this meeting be adjourned at 6:35 pm.

Gary Hinders, Mayor

ATTEST:

Gretchen Mercer, City Secretary