



BLOCK PARTY STREET CLOSURE APPLICATION

City ordinance requires permits to close city streets for **Block Parties**. A Block Party is a gathering, such as a barbeque, picnic, or other organized event, requiring the closure of a residential street. Block Parties may only be held between 7 a.m. and 10 p.m. This application, including the completed Petition, shall be submitted to the City of Canyon Code Enforcement Department, fifteen (15) working days prior to the requested closure. There is not an Event Permit fee for a Block Party. Street barricades will be delivered to and picked up from the applicant's residence. The applicant will be financially responsible for all barricades. Street blocks can only be barricaded at a street intersections or an alley entrances, no mid-block barricading is allowed. Applicant will be notified of application status within three working days of the application submission. Applicants are encouraged to read the ordinance associated with this permit prior to submitting an application and must comply with all local, State, and Federal laws and regulations. Ordinance 1021 may be found at www.canyontx.com under Code of Ordinances. There is not an application fee associated with Block Party applications.

Return completed application to the City of Canyon Code Enforcement Department at 301 16th Street, Canyon, Texas 79015. For questions please call 806-655-5014.

Date of Application: _____ Date of Event: _____

Name: _____

Address: _____ Email: _____

Home Phone number: _____ Cell Number: _____

Street to be blocked: _____ (From Block # to Block #)

Blocked From: _____ (am/pm) To: _____ (am/pm)

Purpose of Block Party: _____

On-Site Contact on Event Day: _____ Cell Number: _____

Event set-up time: _____ (Not earlier than 7 a.m.) Event teardown time: _____ (Completed not later than 10 p.m.)

Number of persons expected: _____ Estimated number of barricades needed to close street: _____

Do you plan to use loudspeakers or amplified sound? Yes _____ No _____ (Must be off by 10 p.m.)

Will there be a charge for admission to the event: _____ Yes _____ No _____ Amount _____

I do solemnly swear (or affirm) that all answers given and statements made on this applicant are, true and correct to the best of my knowledge and beliefs. I am aware of Ordinance 1021 and agree to comply with the requirements associated with it.

Applicants Signature

Date

Block Party Permit Signature Sheet

Application #: _____ Date: _____ Comments: _____

1. Police Department Approved Denied Date: _____

Signature: _____

City Support requirements if any: _____

Staff _____ x _____ #Hours x \$ _____ Hourly Wage = \$ _____ Cost

Comments: _____

2. Fire Department Approved Denied Date: _____

Signature: _____

City Support requirements if any: _____

Staff _____ x _____ #Hours x \$ _____ Hourly Wage = \$ _____ Cost

Comments: _____

3. Public Works Department Approved Denied Date: _____

Signature: _____

City Support requirements and rates, if any _____

Staff _____ x _____ #Hours x \$ _____ Hourly Wage = \$ _____ Cost

Comments: _____

4. City Manager Approved Denied Date: _____

Signature: _____

City Support requirements and rates, if any _____

Comments: _____

Form should be completed and forwarded to next office on day received. City Manager will forward application to Police Department.

TOTAL ADDITIONAL COSTS = \$ _____

Block Party Permit Approved _____

Block Party Permit Number _____